

EMPLOYMENT APPLICATION

POSITION APPLYING FOR: _____

NAME: _____ DATE: _____
PRESENT ADDRESS: _____ HOME PHONE: _____
CITY, ST, ZIP: _____ ALT. PHONE: _____
PREVIOUS ADDRESS: _____ EMAIL: _____
CITY, ST, ZIP: _____
DOB: _____

EMPLOYMENT HISTORY

EMPLOYER (1): _____ DATES FROM/TO: _____
STREET ADDRESS: _____ PHONE: _____
CITY, STATE, ZIP: _____
NAME OF SUPERVISOR: _____ WAGE/SALARY: _____
DESCRIPTION OF RESPONSIBILITIES: _____
REASON FOR LEAVING: _____

EMPLOYER (2): _____ DATES FROM/TO: _____
STREET ADDRESS: _____ PHONE: _____
CITY, STATE, ZIP: _____
NAME OF SUPERVISOR: _____ WAGE/SALARY: _____
DESCRIPTION OF RESPONSIBILITIES: _____
REASON FOR LEAVING: _____

EMPLOYER (3): _____ DATES FROM/TO: _____
STREET ADDRESS: _____ PHONE: _____
CITY, STATE, ZIP: _____
NAME OF SUPERVISOR: _____ WAGE/SALARY: _____
DESCRIPTION OF RESPONSIBILITIES: _____
REASON FOR LEAVING: _____

EDUCATIONAL BACKGROUND:

HIGH SCHOOL: _____	COURSE OF STUDY: _____
ADDRESS: _____	GRADUATED: YES ___ NO ___ Yr: _____
CITY, STATE, ZIP: _____	DATES ATTENDED: _____ - _____
DEGREE AWARDED: _____	
COLLEGE: _____	COURSE OF STUDY: _____
ADDRESS: _____	GRADUATED: YES ___ NO ___ Yr: _____
CITY, STATE, ZIP: _____	DATES ATTENDED: _____ - _____
DEGREE AWARDED: _____	

EMPLOYMENT APPLICATION (CONT.)

OTHER: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
DEGREE AWARDED: _____

COURSE OF STUDY: _____
GRADUATED: YES ___ NO ___ Yr: _____
DATES ATTENDED: _____ - _____

REFERENCES:

NAME _____
RELATION: FAMILY/ FRIEND/ FORMER EMPLOYER

PHONE: _____

REFERENCES:

NAME _____
RELATION: FAMILY/ FRIEND/ FORMER EMPLOYER

PHONE: _____

REFERENCES:

NAME _____
RELATION: FAMILY/ FRIEND/ FORMER EMPLOYER

PHONE: _____

EMERGENCY CONTACT INFORMATION:

NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____

PHONE: _____
ALT. PHONE: _____
RELATIONSHIP: _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES or NO
IF YOU CIRCLED YES, WHAT WERE YOU CONVICTED OF, WHEN AND WHERE?

CITIZENSHIP:

Citizen of the United States?: YES ___ NO ___
IF NOT, DO YOU HAVE A VALID WORK VISA? YES ___ NO ___

Poplar Springs is an equal opportunity employer and does not discriminate on religion, color, race, creed, gender, sexual orientation, or marital status. All applicants are required to answer all information honestly to the best of their knowledge.

Applicant Signature

Date

**** Please note:** If you are hired you will need to fill out hiring paperwork before you can receive a paycheck. This includes a copy of your passport OR a copy of your driver's license AND a copy of either your birth certificate or original social security card. This is a US government requirement-no exceptions can be given.